TOWN HOUSE CONDOMINIUM ASSOCIATION

718 S. Seventh Street Phone: 217/544-7491 Springfield, IL 62703 Fax: 217/544-7495

NOTICE FOR SELLING/LEASING AND NEW OWNERS/RESIDENTS

OWNERSHIP TRANSFER/MOVE-IN/ MOVE-OUT FEES

The Move-Out and Move-In Fees cover expenses associated with selling/leasing and buying/renting a condominium unit at the Town House (document preparation, background checks, reassigning mailbox, elevator maintenance, etc.). The Fees are as follows:

Ownership Transfer/Move-Out Fee: \$150.00- Paid by Seller/Renter/Owner- due prior to transfer/moving/leasing

Move-In Fee: \$150.00- Paid by <u>Buyer/Renter</u>- due within 30 days of closing/lease start date.

Owners are responsible for Payment of Renters Move In/ Move Out Fees.